

QLEERO PRIVACY POLICY

Last Updated: July 01, 2018

By creating a profile on or using any of the Qleero websites including, but not limited to www.qleero.com, (the "Website") you accept the terms contained in this Privacy Policy, which govern the processing of your personal data on the Website.

We, Qleero, recommend that you print and keep a copy of this Privacy Policy.

This Privacy and Cookie Policy is effective immediately for unregistered users and users registering accounts on or after the revision date.

We, Qleero, explain in this Privacy and Cookie Policy how we process information that we receive via our websites, emails, and mobile applications (collectively "Qleero") that link to this Privacy and Cookie Policy, as amended from time to time. This Privacy Policy describes how Qleero collects, uses, shares and secures the personal information you provide. It also describes your choices regarding use, access and correction of your personal information.

This Privacy and Cookie Policy applies only to information we collect, process, and use through Qleero. This Privacy and Cookie Policy does not apply to information that we collect through other channels, such as information that we collect offline, from other websites or from emails you send us.

1 Collecting information on the Website

1.1 Master data

When you create a profile on the Website, we collect the following master data:

- Your username,
- Your password,
- Your first name,
- Your last name,
- Your email address.

The purpose of the collection of this information is to identify you as user when you log on to the Website.

1.2 Reviews

When you create a first review in your existing profile on the Website, we collect the following data about your place of work or business you own:

- Company Trade Name (Company Name),
- Legal Business Name (Company Registration Name or Number),
- Company Description,
- Industry affiliation,
- Company Address,
- Your position in the Company.

When you make a review of a company, we collect the information you state in the review, including which company you review.

To avoid incorrect information on the site, in case of any review, you need to attach a proof of your review. It could be a document confirming your business, such as Invoice, Bill, Purchase Order, Receipt, Print screen of Email Conversation, etc....

Your data is confidential and will not be passed to a third party without your agreement.

1.3 Cookies

The Website uses cookies. Cookies are digital information which is stored on your computer. The cookie does not identify the individual user but the user's computer, and it is used for different purposes. You can read more about what cookies the Website uses and for what purposes below.

1.4 IP addresses and browser settings.

When visiting the Website, the IP address and the browser settings of your computer are registered. The IP address is the numerical address of the computer used when visiting the Website. Browser settings are e.g. the type of browser you use, browser language, time zone etc. The IP address and browser settings are registered to enable Qleero to trace the used computer in case of misuse or unlawful actions in connection with the visit on or use of the Website. Further, the IP address is used to derive your approximate location (city level).

2 Use of the Data

We only use your personal information to provide you the Qleero services or to communicate with you about the services or the Website. With respect to any documents you may choose to upload to Qleero, we take the privacy and confidentiality of such documents seriously. We do not share personal information you have provided to us without your consent, unless:

- Doing so is appropriate to carry out your own request;
- We believe it's needed to enforce our Terms of Service, or that is legally required;
- We believe it's needed to detect, prevent or address fraud, security or technical issues;
- Otherwise protect our property, legal rights, or that of others.

Qleero is operated from the Canada. If you are visiting the Website from outside the Canada, you agree to any processing of any personal information you provide us according to this policy.

Qleero may contact you, by email or other means. For example, Qleero may send you promotional emails relating to Qleero or other third parties Qleero feels you would be interested in, or communicate with you about your use of the Qleero website. Qleero may also use technology to alert us via a confirmation email when you open an email from us.

3 Sharing of Data

We don't share your personal information with third parties without your agreement.

Only aggregated, anonymized data is periodically transmitted to external services to help us improve the Qleero Website and service.

We also use social buttons provided by services like Twitter, Google+, LinkedIn and Facebook, Pinterest. Your use of these third party services is entirely optional. We are not responsible for the privacy policies and/or practices of these third party services, and you are responsible for reading and understanding those third party services' privacy policies.

We may choose to buy or sell assets. In these types of transactions, user information is typically one of the transferred business assets. Moreover, if we, or substantially all of our assets, were acquired, or if we go out of business or enter bankruptcy, user information would be one of the assets that is transferred or acquired by a third party. You acknowledge that such transfers may occur, and that any acquirer of us or our assets may continue to use your personal information as set forth in this policy.

Qleero may be required to disclose information by a court order from a competent court of law or public authority in accordance with the existing legislation.

4 Security measures

Qleero will use commercially reasonable efforts to see that the recorded data, including the personal information, under its control is handled using appropriate security measures. Qleero regularly audits its system for possible vulnerabilities and attacks. However, since the internet is not a 100% secure environment, Qleero cannot ensure or warrant the security of information you transmit to Qleero.

5 Cookies

This website uses cookies and similar technologies. In the following we describe what cookies we use and for what purposes. By using our website you accept that we use cookies as described in the following.

5.1 What is a cookie are similar technologies?

Cookies are small information units which the Website places on your computer's hard disk, on your tablet or on your smartphone. Cookies contain information that the Website uses to make the communication between you and your web browser more efficient. The cookie does not identify you as an individual user but identifies your computer. There are two types of cookies - session cookies and persistent cookies. Session cookies are temporary bits of information which are deleted when you exit your web browser. Persistent cookies are more permanent bits of information that are stored and remain on your computer until they are deleted. Persistent cookies delete themselves after a certain period of time but are renewed each time you visit the website. The Website uses session cookies and persistent cookies. We use similar technologies for storing and accessing information in the browser or device which utilizes local units and local storage, such as HTML 5 cookies, Flash and other methods. These technologies can operate across all your browsers. In some cases, the use of these technologies cannot be controlled by the browser, but requires special tools. We use these technologies to store information to ensure the quality of reviews and to spot irregularities in the use of the Website.

5.2 What type of cookies do we use and for what purposes?

We use cookies for

- *Statistics*: Measuring Website traffic i.e. number of visits on the Website, which domains the visitors come from, which pages the visitors visit on the Website and in which overall geographical area the visitors are located.
- *Improvement of the functionalities of the Website*: Optimizing your experience with the Website, which includes remembering your user ID and password when you return to the Website so you do not have to log in again.
- *Quality assurance*: Ensuring the quality of reviews and to prevent misuse or irregularities in connection with writing reviews and using the Website.
- *Targeted advertisement*: Displaying specific advertisements on the Website which we believe you will find interesting.

5.3 Third party cookies

Our Website use cookies from the following third parties:

Google Analytics: for statistical purposes. You can decline cookies from Google Analytics by clicking on this link: <http://tools.google.com/dlpage/gaoptout>

5.4 Deletion of cookies

If you want to delete the cookies already on your equipment, you can, if you use a PC or a more recent browser, press CTRL + SHIFT + DELETE simultaneously. If the shortcuts do not work on your browser, please visit the support page for the browser in question. Please note that our Website will not work to its full extent if you delete the cookies.

6 Correction and deletion

If you discover that the information which Qleero as the data controller process on you is incorrect or misleading, Qleero shall make the correction hereof on your request. We recommend that you - if possible - make the correction of such errors yourself. You may at any time correct your user information and delete any review on the Website for which you are the data controller. If your personal data change, or if you no longer wish to appear on the Website, you may only update the information by logging on to your user profile. You can't delete the profile, only review associated with your user profile can be deleted on the Website. If you delete a review on the Website, the review is permanently deleted. **Qleero reserves the right to block the access to your profile and/or delete your profile, if the profile or the content of your profile on the Website in our assessment is discriminating, racist, sexually oriented, unethical, threatening, offensive, harassing or in other ways violates the legislation, third party rights or the purpose of the Website.** If we block the use of your profile, you shall be informed hereon, as well as on the reason for blocking the access, by email to the address you have stated in your profile.

7 Changes to the Website

We reserve the right to change user conditions, such as access to information, changing the interface Qleero, switching to a paid plan and etc. You shall be informed hereon on Website <https://www.qleero.com/>, in your user's cabinet or by email to the address you have stated in your profile.

8 Changes to the Privacy Policy

We may amend this Privacy Policy from time to time. Use of information we collect now is subject to the Privacy Policy in effect at the time such information is used. If we make major changes in the way we collect or use information, we will notify you by posting an announcement on the Website or sending you an email. A user is bound by any changes to the Privacy Policy when he or she uses the Services after such changes have been first posted. Should you have any question or concern, please write to legal@qleero.com or add a feedback below!

9 Inquiries regarding the Website or the privacy policy

In case of inquiries regarding Qleero's privacy policy, our processing of personal data, and correction of data or your relations to us in general, you are welcome to contact Qleero by email at legal@qleero.com.